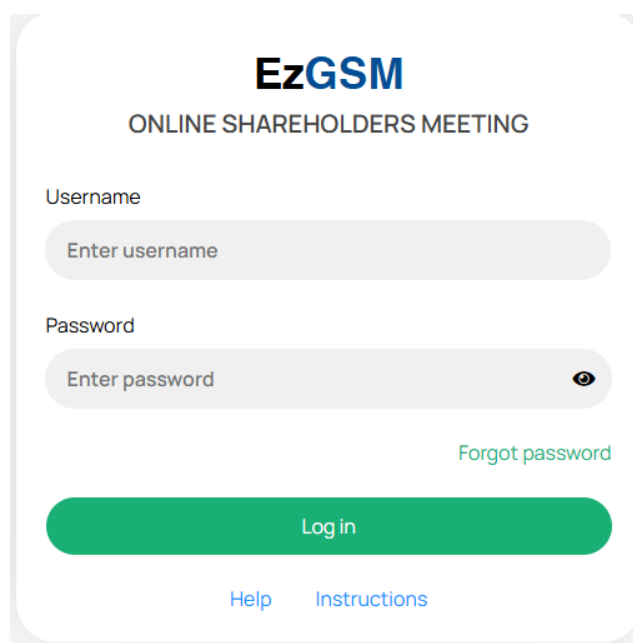


# ATTENDANCE GUIDE FOR PARTICIPATION IN 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS VIA THE ELECTRONIC VOTING SYSTEM BIG GROUP HOLDINGS INVESTMENT JOINT STOCK COMPANY

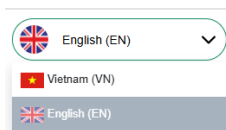
BIG GROUP HOLDINGS INVESTMENT JOINT STOCK COMPANY (BIG) would like to send to the esteemed shareholders/authorized representatives of shareholders (hereinafter collectively referred to as the “Delegates”) *the guidelines for logging in, participating, voting, and electing through the EzGSM voting system* provided by FPT Securities JSC as follows:

## 1. Login to the E-Voting System

To attend the 2026 Annual General Meeting of Shareholders of Big Group Holdings Investment Joint Stock Company, delegates are kindly requested to access the website <https://ezgsm.fpts.com.vn/> and log into the system using the information provided in the meeting invitation notice sent to the delegates.



To use the English interface, delegates are kindly requested to click on the icon in the



top-left corner.

In the event of a forgotten password, delegates are requested to click on '**Forgot Password**', enter the username and email address (the email information according to the shareholder list as of **April 03, 2026**, provided by the Vietnam Securities Depository and Clearing Corporation (VSDC)). The system access password will be

sent to the delegate via a valid email address. In cases where the delegate has not deposited shares or has deposited shares but has not registered an email address with the securities company where the BIG share custody account was opened, please contact the AGM organizing committee listed in the meeting invitation notice for assistance in retrieving login information.

Did you forgot the password

Username

Enter username

Email

Enter email

Close Get the password

## 2. Change Password

Big Group Holdings Investment Joint Stock Company recommends that delegates, upon receiving login information, including the username and password, access the system to change the login password in order to ensure information security.

HOME DOCUMENTS CONTACT AUTHORIZATION LIST Voting session is occurring

Change Password

Old password

Old password

Password

Password

Password entered again

Password entered again

Note: Password must have at least 10 characters, combination of at least 1 uppercase letter, 1 lowercase letter, 1 number, and 1 special character from the following characters ([!@#%\*^&\*()+-=;])

Change Password

General information

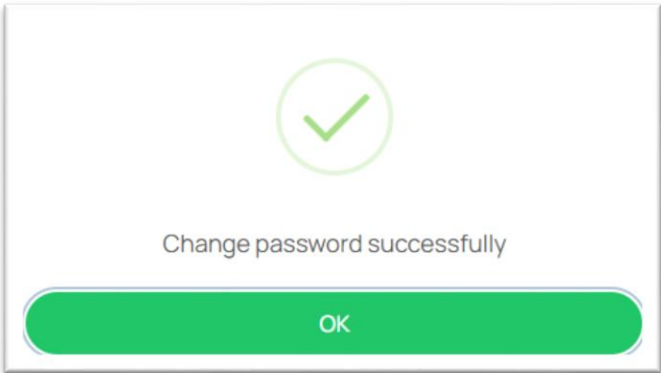
Shareholder name

Shareholder code

Security [Change Password](#)

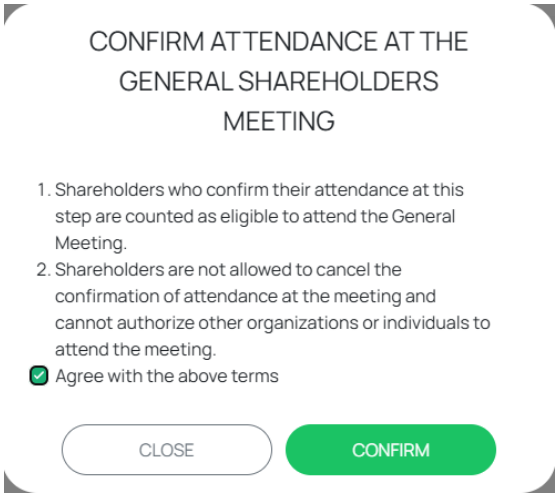
Sign out

Upon completion of the information entry and selection of the “**Change Password**” function, the system will automatically generate and dispatch a notification to the Delegate as follows:

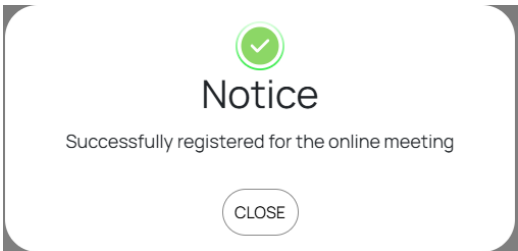


### 3. Confirm Attendance at the General Meeting

On the Home screen, delegates can check their personal information displayed and the status of the General Meeting. Delegates should click **ATTENDANCE REGISTRATION →**, then tick “**Agree with the above terms**” and click the “**Confirm**” button to complete the registration for the meeting.



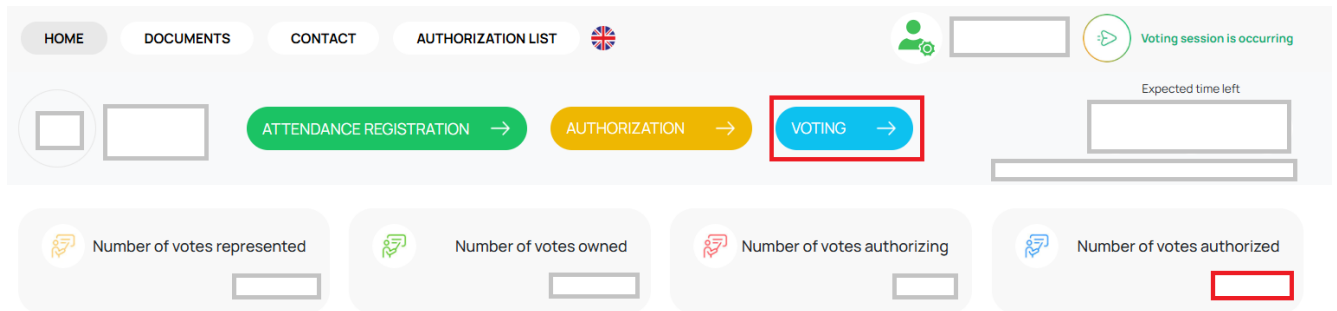
After clicking “**Confirm**”, the system will automatically send a notification to the delegate as follows:



#### 4. Voting – Online Elections

The e-voting system will officially open at 08:00 on **April 29, 2026**, and remain open until the Chairman announces the conclusion of the voting process or the adjournment of the 2026 Annual General Meeting of Shareholders, which will take place on **April 29, 2026**. Upon the expiration of the voting period for a given voting item, the electronic voting system shall cease to record any additional electronic votes from Delegates in respect of that item.

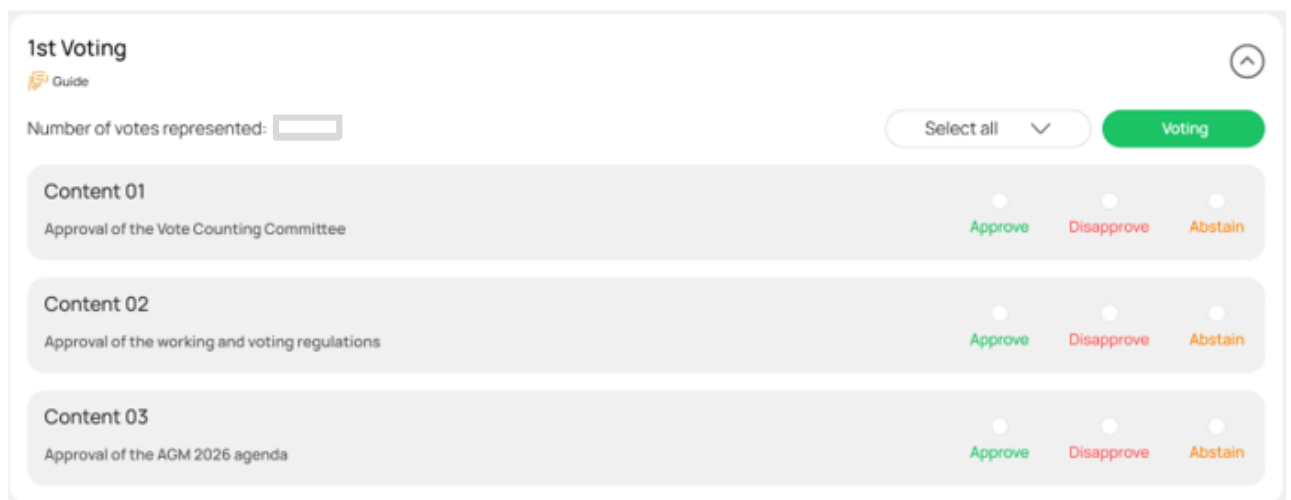
Delegates should select the “**Voting**” option to proceed with electronic voting on matters within the authority of the General Meeting of Shareholders.



##### a. Voting to approve the matters presented at the General Meeting

At the 2026 Annual General Meeting of Shareholders of Big Group Holdings Investment Joint Stock Company, there were **two (03) voting rounds** in accordance with the Meeting agenda, which had been circulated to the Shareholders and disclosed on the Company’s website, specifically as follows:

##### ❖ **1<sup>st</sup> Voting:**



##### ❖ **2nd Voting:**

## 2nd Voting

 Guide

Number of votes represented:

Select all 

**Voting**

### Content 01

Approval of Board of Directors' report on operations in 2025 and operational direction for 2026.

Approve

Disapprove

Abstain

### Content 02

Approval of Supervisory Board's report on the results of operations in 2025

Approve

Disapprove

Abstain

### Content 03

Approval of the Board of Management' report on the business results in 2025 and the business plan for 2026.

Approve

Disapprove

Abstain

### Content 04

Proposal for the list of the auditing firm for the 2026 financial statements.

Approve

Disapprove

Abstain

### Content 05

Proposal for approval of the audited financial statements for 2025

Approve

Disapprove

Abstain

### Content 06

Proposal for Approval of Remuneration Payment for the Board of Directors & Supervisory Board in 2025 and the Remuneration Payment Plan for 2026

Approve

Disapprove

Abstain

### Content 07

Proposal for approval of the profit distribution plan for 2025 and the profit distribution plan for 2026.

Approve

Disapprove

Abstain

### Content 08

Proposal for approval of the change of the Company's head office address.

Approve

Disapprove

Abstain

### Content 09

Proposal for approval of company name change

Approve

Disapprove

Abstain

### Content 10

Proposal for approval of changes to the company's governance model.

Approve

Disapprove

Abstain

### Content 11

Proposal for Approval of Amendments and Supplements to the Company's Charter and Corporate Governance Regulations

Approve

Disapprove

Abstain

### Content 12

Proposal on the Listing of Shares of Big Group Holdings Joint Stock Company.

Approve



Disapprove

Abstain

Content 13 Report on the use of funds raised from the 2024 private placement of shares.	Approve	Disapprove	Abstain
Content 14 Report on the use of funds raised from the 2026 public offering of additional shares.	Approve	Disapprove	Abstain

### ❖ 3rd Voting:

For the voting items, delegates should select one of the three options: **Approve**, **Disapprove** or **Abstain**, then, delegates should click 'Voting,' and the system will record and save the voting result.

Delegates have voted on the items at the General Meeting. Before the Chairman announces the conclusion of the voting period for each item, the voting results can be changed by pressing the button  then click  to allow the system to record the new voting result.

Delegates may revise their voting selections multiple times; however, once cast, a vote cannot be withdrawn. The electronic voting system shall record only the final voting

result as at the close of the voting period for each voting round, as directed by the Chairperson.

## 5. Proxy

Shareholders who are unable to attend the General Meeting of Shareholders may authorize another person to attend and vote on the matters included in the meeting agenda. Shareholders can perform the online authorization by selecting the option as follows:

The screenshot shows a web interface for online authorization. At the top, there is a navigation bar with links for HOME, DOCUMENTS, CONTACT, and AUTHORIZATION LIST. A user profile icon and a 'Voting session is occurring' indicator are also present. Below the navigation bar, there are three main buttons: ATTENDANCE REGISTRATION, AUTHORIZATION (highlighted with a red box), and VOTING. To the right of these buttons is an 'Expected time left' field. Below the main navigation, there are four input fields for tracking votes: 'Number of votes represented', 'Number of votes owned', 'Number of votes authorizing', and 'Number of votes authorized'.

Shareholders select to authorize either another shareholder or an authorized representative by checking the box next to the relevant option. Shareholders should fill in the required information and the number of shares to be authorized, then click

**SUBMIT** to record the authorization in the system. The system will automatically send a notification to the shareholder as follows:

**Authorized Party**

Company Insider  Other shareholders  Other authorized recipients

**Personal information**

Enter ID number of authorized receivers here!

ID number

Number of shares received

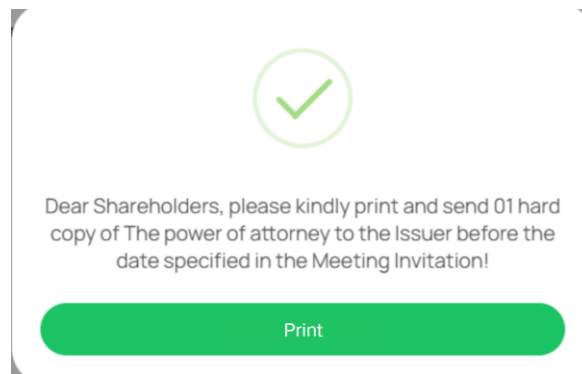
Authorized Delegate Code

Full name

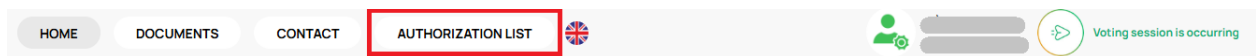
Nationality

Address

Positions



After performing the above action, the shareholder's authorization will be in '**Not approved**' status. Shareholders may cancel the authorization or proceed to print the Proxy Form and send a hard copy to the contact address of the AGM organizing committee as specified in the meeting invitation notice.



## + Authorization list

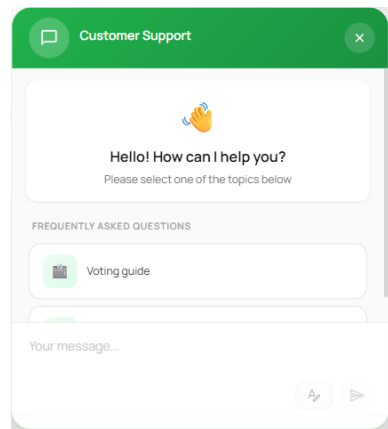


Full name	ID number	The number of Shares	Status	Address
 [Redacted]	[Redacted]	[Redacted]	Not approved	[Redacted]

Upon receiving the valid Proxy Form from the shareholder, the AGM organizing committee will proceed to approve the authorization and officially record the number of shares authorized to the authorized representative. Shareholders who have granted a proxy may still access the system, but will not have the right to vote or participate in elections.

### 6. Discussion

Delegates are kindly requested to submit discussion questions in the chat box located at the bottom right of the delegate interface or leave their contact information for the AGM organizing committee to reach out for assistance.



### 7. Other Features:

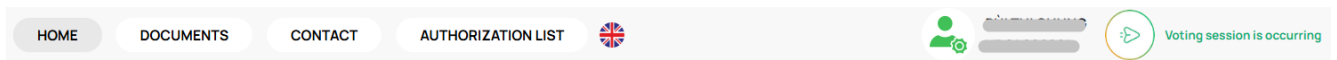
- **Livestream Feature:** On the day of the meeting, shareholders can follow the developments and proceedings of the General Meeting of Shareholders in real-time by clicking on the “**Livestream**” icon

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026  
BIG GROUP HOLDINGS INVESTMENT JOINT STOCK COMPANY

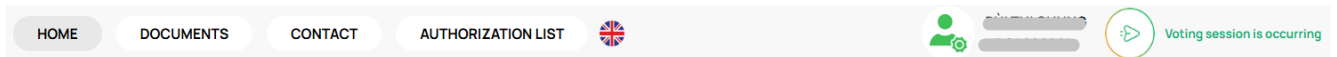


Livestream

- **Meeting Documents:** All documents related to the General Meeting of Shareholders are uploaded in the 'Documents' section on the EzGSM system. Shareholders can click on the 'DOCUMENTS' tab and then select each document to view and download.



- **Contact:** Any inquiries or questions from delegates should be sent to the AGM organizing committee using the contact information provided in the 'CONTACT' tab



**BIG GROUP HOLDINGS INVESTMENT  
JOINT STOCK COMPANY**